



Big Lake Joint Fire Board  
Regular Meeting Agenda  
Tuesday September 03, 2024 – 5:00 PM  
Big Lake Fire Station – 20243 County Road 43 NW – Big Lake, MN 55309

1. Call to Order & Pledge of Allegiance to the United States of America
2. Roll Call
3. Approve Meeting Agenda
4. Approve Consent Agenda – Discussion/Action  
Consent Agenda consists of:
  - A. 07/02/2024 Meeting Minutes.
  - B. Claims Paid 07/03/2024 through 09/02/2024 (Previously Reviewed in Electronic Format).
5. Open Forum: Business presented during this time will be limited to 3 minutes, per person.  
*The Board reserves the right to defer any action on business presented during Open Forum.*
6. Regular Business
  - A. Approve updates to Personnel Policy
    - i. Addition of Payroll Direct Deposit Information
    - ii. Addition of Payroll Time Keeping
  - B. Adopt Resolution 2024-04 – Option to Joint the Voluntary Statewide Volunteer Firefighter Retirement Plan
7. Fiscal Update
  - A. Financial Reports – Becky Guthrie
8. Adjournment

***Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Big Lake Fire Department Joint Powers Board. This document does not claim to be complete and is subject to change.***

***Notice of City Council/Town Board Quorum: Elected officials from the Big Lake City Council/Big Lake Township Board who are not appointed to the Big Lake Fire Joint Powers Board, may be in attendance in an observational role. No City or Town action will be taken at this meeting.***