



Regular Board Meeting
Wednesday May 22, 2024 6:00 pm

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday May 22, 2024, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. Vice-chairman Dean Brenteson, Supervisor Larry Alfords, Supervisor Laura Hayes, Supervisor Mark Hedstrom, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Treasurer Becky Guthrie, Chief Seth Hansen – Big Lake Fire Department, Raeanne Danielowski, County Commissioner and two members of the public were in attendance.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Brenteson/Hedstrom. Approved by: Alfords, Aubol, Brenteson, Hayes, and Hedstrom. Motion Prevailed. The meeting proceeded in accordance with the presented agenda.

Approval of Consent Agenda

The Consent Agenda consists of: A) Approval of Minutes; Regular meeting of 05/08/2024 with Amendment of language added about Big Lake Fire Department Tower 1 Change Order approval. B) approve claims & payroll presented for payment on 05/22/2024, Motion/Second to Approve consent agenda by: Brenteson/Hayes. Approved by: Alfords, Aubol, Brenteson, Hayes, and Hedstrom. None Opposed. Motion Prevailed.

Fire Department Update

Chief Hansen reported 116 calls year to date. 23 of those calls were from Big Lake Township. The live burn training was scheduled for March/April, cancelled due to wet weather. Tower 1 Update: production has begun, change order approved at last meeting, scheduled for delivery on 2025. New fitness equipment has been scheduled for delivery end of May/beginning of June. Upcoming road projects with impacts to fire response: Hwy 25 Bridge construction – July thru Oct, Co Rd 43 – June – Oct, Co Rd 4 Bridge construction – June/July, Co Rd 73 – June/July.

Open Forum

None

Regular Business

Resolution 2024-13 Agreement for Maintenance of Certain Township Roads Along The Becker-Big Lake Town Line – Big Lake township road 187th Ave NW is continuous with Becker township road 187th Ave NW where 135' of the road lays in Becker township. The segment that is in Becker township is accessed via River View Lane which is in the Becker township's River View development. Since 187th Ave NW provides access exclusively to Big Lake township residents and its maintenance is of interest to the town. Big Lake township has always provided maintenance and snow & ice control for the road. Becker approved this resolution on Monday.

Motion/second to approve by: Hayes/Brenteson. Approved by Alfords, Aubol, Brenteson, Hayes, and Hedstrom. None opposed. Motion prevailed.

BKEN Storage – Preliminary & Final Plat of 1 lot. On April 18, 2024, the Sherburne County Planning and Zoning received an application for Preliminary and Final Plat of BKEN Big Lake, in Section 35 of Big Lake Township. Brenton Kent of JK REAL ESTATE SERVICES is requesting to create a single 9.06-acre commercial lot, at the northwest corner of the HWY 25 and County Road 11 intersection. One access from HWY 25 onto the property. Confirmation from MNDoT of this access has yet to be provided to the county. A letter from the Township’s engineer approving the Preliminary Grading & Drainage plans is being drafted, as is required.

Motion/second to approve Preliminary and final plat by: Hayes/Hedstrom. Approved by Alfords, Aubol, Brenteson, Hayes, and Hedstrom. None opposed. Motion prevailed.

2024 Overlay Change Order – Addition of approximately 300’ of 187th Street to project. Full reclaim and 2” pavement base layer. Reclaiming and pavement base layer awarded to winner of Becker’s Bridgeview project due to close proximity and cost savings on mobilization. Net increase of this change order \$8531.29.

Motion/second to approve Preliminary and final plat by: Hedstrom/Hayes. Approved by Alfords, Aubol, Brenteson, Hayes, and Hedstrom. None opposed. Motion prevailed.

2024 Recycle day

Initially very low attendance. Town staff was assisted by elected officials and volunteers from the City of Big Lake, Town of Big Lake, and Orrock Township who directed traffic and cashiered. Metro Appliance provided the equipment and labor for the event.

Total attendance was 236 (down 7 from 2023):

Big Lake Twp: 113 (down from 125)	Livonia Twp: 2
City Big Lake: 71 (up from 68 in 2023)	Zimmerman: 1
Orrock: 47 (same as 2023)	Elk River: 2

FINANCIAL IMPACT Total Gate Receipts: \$ 10,829.00 Total SCORE Grant Funds (3 agencies): \$36,611.00

Roads

187th project to start Friday, 5/24/24. William our engineer will tie the two other projects together. Vendors have been fixing plow damage, crack sealing and on going shouldering projects.

Business from the Board – Committee Reports/Updates

Supervisor Hedstrom – Community Ed. Meeting on 5/21/24. Discussed 2025 budget projection. Fall catalog released, registration on Aug 12th. New fitness center will be open to public. Soft launch will be July 8-Aug 8th. People must register, but may use it for free. Their website has more details.

School referendum: 3 questions:

1. School Levy –RENEW. One to one computer technology

2. General revenue levy: would INCREASE \$400 per pupil for the next 10 years. Would pay for increasing salaries and would tie in with question number 3 special education increase to operate the new building if number 3 passes.

3. \$29 Million multipurpose field house with level 4 special education. It would replace the existing bond for the high school. In theory there would be no increase on this if it passes. There would be a decrease if it didn't pass.

These would be at the general election in November.

Supervisor Abol: Planning and Zoning advisory Committee: Septic change to set back. The state recommended changing to 50-foot. Advisory committee likes the 75-foot set back. The Planning & zoning sent the 75 foot recommendation to the Co. Commission.

Supervisor Brenteson: The Planning commission has decided to rescind and go with what we have in place of 75 feet for the septic set-backs.

Treasurer's Report

Treasurer Warneke reviewed the Treasurer's Report and financial statements with the Board. He highlighted the general fund balance (\$262,849.66) road fund balance (\$962,240.59) and Big Lake Fire fund (\$36,303.76). There were not a lot of changes. County Auditor payments to us should be 6/20/24 – 6/25/24.

The town treasury ending balance (less escrows) after payment of approved claims was \$2,439,495.79.

Fire Department Audit Fieldwork scheduled – June 5th & 6th with Creative Planning Business services.

Motion/Second to approve the Treasurer's report by: Alfords/Hayes. Approved by: Alfords, Aubol, Brenteson, Hayes, and Hedstrom. None opposed. Motion Prevailed.

Financial Reports are retained as part of the Official Minutes, which are available in the Clerk's Office.

Announcements

- Memorial Day Monday May 27, 2024 – Offices Closed
- Next Regular Meeting Wednesday June 12, 2024 @ 6PM
- Big Lake Community Food Shelf Produce Distribution – Monday June 17th – 3:30 – 5:30PM town hall garage

Adjournment:

Motion/Second to adjourn Regular Board Meeting at 6:37PM by: Hayes/Alfords. Approved by: Alfords, Aubol, Brenteson, Hayes, and Hedstrom. None opposed. Motion prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk

Accepted this 12th day of June 2024, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk