



Regular Board Meeting
Wednesday April 10, 2024 6:00 pm

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday April 10, 2024, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. Vice-chairman Dean Brenteson, Supervisor Larry Alfords, Supervisor Laura Hayes, Supervisor Mark Hedstrom, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Treasurer Assistant Becky Guthrie, Sargeant Derek Barrett - Sherburne County Sheriff's Department, Raeanne Danielowski, County Commissioner and three members of the public were in attendance.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Brenteson/Hedstrom. Approved by: Alfords, Aubol, Brenteson, Hayes, and Hedstrom. Motion Prevailed. The meeting proceeded in accordance with the presented agenda.

Approval of Consent Agenda

The Consent Agenda consists of: A) Approval of Minutes; Regular meeting of 03/27/2024. B) approve claims & payroll presented for payment on 04/10/2024, C) Call for Special Joint Powers Board Meeting on Wednesday, April 24, 2024, at 4 p.m. in the Big Lake City Council Chambers. Motion/Second to Approve consent agenda by: Brenteson/Hayes. Approved by: Alfords, Aubol, Brenteson, Hayes, and Hedstrom. None Opposed. Motion Prevailed.

Sherriff's Report

Sergeant Derek Barrett reported 227 calls in the township, for the month of March 2024. Nothing major to report. Traffic stops slight increase from 2023 due to speed.

Open Forum

None

Regular Business

Sherburne County Shoreland Ordinance Revision-

Supervisor Brenteson/Alfords – Question about is it the sewer holding tanks or the drain fields on small existing lots with a setback reduced from 75 feet to 50 feet? What types of units can be on site with the distance changes? Clerk Kimberly-Maas will pass this submitted question and the comment “with changes needed” in response to requested Township Comment Form to Mitch Glines, Sherburne County Planner.

AED for town hall

Supervisor Hedstrom researched 2 units for use inside the town hall building. The **LPCR2** base unit was selected with a cost of \$2675 from the Building and Parks Budget. **LPCR2** base includes adult electrodes/pads, lithium battery, and extra pads. The unit will talk you through how to use it. It should be checked monthly; can log in via the internet to check it. The unit has an 8 year warranty. Discussed the option for an outdoor AED unit for the park. Haven currently has an outdoor unit. Look

at options for putting a unit outside later. Supervisor Hedstrom will install the AED unit in the building.

Motion/second to approve by: Aubol/Alfords. Approved by Alfords, Aubol, Brenteson, Hayes, and Hedstrom. None opposed. Motion prevailed.

Roads

Contracts are in and moving forward with scheduling 2024 projects. Still working on brushing and tree trimming.

Road tour scheduled for April 16-19, extending as needed. Road tour to look at sweeping, plow damage, driveway access and signage.

Meeting scheduled with county, city and others about the CR 43 project. Town was not informed of pre-meeting for CR 43 bridge and emergency vehicles. Supervisor Brenson talked to Layne to get involved with the pre-meeting. Layne with the City of Big Lake would like to discuss grant possibilities with us for 2025-2026 projects.

Business from the Board – Committee Reports/Updates

Supervisor Aubol observed CR73 joining CR11 lots of trees getting cleared 100’ ROW and moving utilities. Meadow Estates South is moving dirt starting a road off CR83.

Treasurer’s Report

Treasurer Warneke reviewed the Treasurer’s Report and financial statements with the Board. He highlighted the general fund balance (\$288,487.56), road fund balance (\$1,124,646.09), and Big Lake Fire fund (\$93,579.57). A \$77,000 levy coming in for Fire District #1. There were not a lot of changes.

The town treasury ending balance (less escrows) after payment of approved claims was \$2,684,734.81.

Assistant Treasurer Guthrie submitted our annual ARPA report. Extrication equipment costs were recently deducted from the ARPA fund.

Motion/Second to approve the Treasurer’s report by: Hayes/Alfords. Approved by: Alfords, Aubol, Brenteson, Hayes, and Hedstrom. None opposed. Motion Prevailed.

Financial Reports are retained as part of the Official Minutes, which are available in the Clerk’s Office.

Announcements

- Next Regular Meeting Wednesday April 24, 2024 @ 6PM.
- Local Board of Appeal & Equalization Meeting – Thursday April 11, 2024 – 9AM at town hall.
- Big Lake Community Food Shelf Produce Distribution – Monday April 15th – 3:30 – 5:30PM town hall garage.
- SCAT Meeting Wednesday April 17th Dinner @ 6PM meeting commences at 7PM (Big Lake Twp providing meal).

Adjournment:

Motion/Second to adjourn Regular Board Meeting at 6:37PM by: Hayes/Alfords. Approved by: Alfords, Aubol, Brenteson, Hayes, and Hedstrom. None opposed. Motion prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk

Accepted this 24th day of April 2024, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk