



Regular Board Meeting
Wednesday July 27, 2022 6:00 PM

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday July 27, 2022. The meeting was held at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center - 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. Vice-Chair Dean Brenteson, Supervisor Larry Alford, Supervisor Norm Leslie, Supervisor Mark Hedstrom, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Cannon, Chief Seth Hansen – Big Lake Fire Department, a news reporter, and two people were in the audience.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Leslie/Hedstrom. Approved by: Alford, Aubol, Brenteson, Hedstrom, and Leslie. Motion Prevailed. The meeting proceeded in accordance with the presented Agenda.

Approval of Consent Agenda

The Consent Agenda consists of: A) Approval of Minutes; Regular meeting on 07/27/2022. B) Approve List of Claims & Payroll paid 07/14/2022 – 07/27/2022. Motion/Second to Approve consent agenda by: Brenteson/Alford. Approved by: Alford, Aubol, Brenteson, Hedstrom, and Leslie. None Abstained. None Opposed. Motion Prevailed.

Fire Department Report

Big Lake Fire Department Chief Seth Hansen reported the department responded to a total of 35 calls in June. Nineteen (19) in the City of Big Lake, 10 in Big Lake Township, 4 in Orrock Township and 4 mutual aid calls. Of those, six were fire calls – 1 building, 1 vehicle, 1 cooking, 2 grass, and 1 RV). The department responded to 5 hazardous conditions, had 4 medical assists, and 3 motor vehicle accidents. Members continued with pump refresher training and performed some clean-up activities at the station. They trained on the new grass rig, Grass 3, which was put into service. Old Grass Rig 14 has been “stripped down” and taken out of service. It will be used as a utility vehicle. Tender 2 had a wiring issue, which has been corrected. The station re-roof project is slated to begin construction on Monday August 15, 2022. Members participated in SpudFest events. They kicked off the softball tournament with the “Guns vs Hoses” game on Friday. Saturday, they drove in the parade, held water ball “competitions”, and Chief Hansen was a judge for the car show. Special thanks to Grind Nutrition and Lupulin Brewing for the refreshments. Congratulations to the Big Lake Fire Department sponsored Ambassadors, Kaelyn Dietz and Ruby Berthiaume. The Fire Department will be participating in the annual Night to Unite by attending various community get-togethers. Chief Hansen also invited all to attend the Annual Big Lake Fire Relief Association dance on Saturday August 13th from 7PM – Midnight. The band called “Shirts & Skins” will be providing music and Tootsie’s Bar staff will be on site with a full bar. The association is accepting free-will donations, for entry. There will also be a raffle for door prizes.

Open Forum

NONE.

Regular Business

Sale of Jointly Owned Lot 5 Block 6 – Knick Knack Knoll

In 2007, the Town of Big Lake and City of Big Lake Township entered into a joint partnership / ownership of a 2.60 acre lot in the Knick Knack Knoll subdivision - PID 10-541-0625 (22581 179th St NW). The amount of the purchase was \$96,217.

The reason for the purchase was to construct a filling substation for the jointly owned Big Lake Fire Department and utilize the 232' deep - 12" housing well, as the water source. The well had been used for irrigation, prior to the land's development.

It has since been determined that a filling substation is not needed by the Big Lake Fire Department and conversations between city staff, township officials & staff were initiated, regarding the potential sale of property. On Wednesday, February 9, 2022, the Big Lake Township formally approved a motion to move forward with the process of selling the property and well, as is.

During the May 25, 2022 City Council Workshop, the City Council directed staff to move forward in marketing the property and if a potential buyer is interested in making an offer, to negotiation a Purchase Agreement.

The committee, made up of Supervisor Leslie, Clerk Kimberly-Maas, Interim City Administrator Hanna Klimmek, and City Finance Director Deb Wegeleben, have negotiated a Purchase Agreement with a buyer. The purchase price is set for \$112,500 and the closing date will be on or before August 26, 2022. The closing costs and proceeds will be equally split between the Town and City. Prior to paying closing costs, each entity will receive \$56,250 from the sale. Treasurer Warneke noted the purchase was made using funds from the Fire Capital Improvement fund and would reimburse the fund with the proceeds.

Supervisor Leslie informed the Board other offers were made which were less than the negotiated price with some coming in far less than the listing price of \$100,000.

The committee members are recommending the approval of RESOLUTION RES 2022-12 approving conveyance of real property in the amount of \$112,500 for parcel no. 10-541-0625.

Motion to adopt Resolution RES 2022-12 Resolution Approving Conveyance of Real Property by: Hedstrom/Leslie. Approved by: Alford, Aubol, Brenteson, Hedstrom, and Leslie. None opposed. Motion prevailed.

Roads

Mowing, trimming, and brushing work is being done on road right-of-ways.

Overlays

The first payment was made for 2022 overlay project in the claims approved in the meeting's consent agenda. The total amount of the overlays – original bid and additional work, was \$906,000. \$45,000 retained until the one-year warranty period expires and 70% of the vegetation is established. The total amount paid was \$861,000. Wes Davis, town engineer, will sign off on the payment tomorrow (Thursday July 28, 2022). Treasurer Warneke recommended \$200,000 be paid from the ARPA funds. To do this the Board will need to take action.

Motion to apply \$200,000 of APRA Funds to 2022 road overlay payment by: Alford/Leslie. Approved by: Alford, Aubol, Brenteson, Hedstrom, and Leslie. None opposed. Motion prevailed.

Supervisor Updates

Chair Aubol informed the Board that Scout Liam Royce has begun work on the pollinator garden, his Eagle Scout Badge project. He attended the Planning & Zoning Advisory meeting, where Bryan Adams, Orrock Board Chair, was voted in as the Advisory Board’s Chair. The reason for this is because Baldwin Township is no longer partnering with Sherburne County for planning and zoning.

Chair Aubol and Supervisor Brenteson attended Planning & Zoning’s comprehensive plan update meeting. The committee met with public officials and county businesses to gather input. County Planner, Marc Schneider will be attending township meetings to gather input on the plan updates. The current comprehensive plan was written in 1994 and updated in 2010. Gina Hugo is looking for input in regard to county park plans, as well.

Treasurer’s Business

Treasurer Warneke reviewed the Treasurer’s Report and Financial Statements with the Board. The town received their portion of the industrial park’s property tax settlement, from the City of Big Lake. The next tax settlement is expected in November. The presented report was printed before the Board authorized using ARPA funds toward the road overlay payment. The general fund balance equaled \$267,981.78, road & bridge fund had \$648,306.48, and APRA fund balance was \$875,678.57. The town treasury ending balance (less escrows) as of 07/26/2022 was \$2,337,090.45. Escrows totaled \$452,391.45. Total town treasury \$2,789,481.94. *Financial Reports are retained as part of the official Minutes and available in the Clerk’s Office.* Motion/Second to approve the Treasurer’s report by: Alfords/Brenteson. Approved by: Alfords, Aubol, Brenteson, Hedstrom and Leslie. None opposed. Motion Prevailed.

Announcement

- ~ Primary Elections will be held on Tuesday August 9, 2022. Polls open from 7AM – 8PM.
- ~ Town office will be closed on Wednesday August 3rd for staff to perform Public Accuracy Testing. There will be limited hours on August 8, 9, and 10.
- ~ MAT District Meeting on Thursday August 11, 2022 at 7PM and will be held at Chisago Lakes Township
- ~ Hazardous Waste Collection Tuesday August 16th 2PM – 5PM, Sherburne County Public Works, Zimmerman location.
- ~ Next Regular Board Meeting Wednesday August 9th at 6PM.

Adjournment

Motion/Second to adjourn the Regular Meeting at 6:32 PM by: Leslie/Hedstrom. All Supervisors present approved. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk

Accepted this 27th day of July 2022, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk