



Regular Board Meeting
Wednesday May 11, 2022 6:00 PM

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday May 11, 2022 at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. Vice-Chair Dean Brenteson, Supervisor Norm Leslie, Supervisor Mark Hedstrom, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Sergeant Luke McLean - Sherburne County Sheriff's Department, Jon Thomson, Jeannette Burkhardt – Great River Regional Library, County Commissioner Raeanne Danielowski, one guest, and news reporter attendance. Supervisor Larry Alford was absent.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Leslie/Hedstrom. Approved by: Aubol, Brenteson, Hedstrom, and Leslie. Motion Prevailed. The meeting proceeded in accordance with the presented Agenda.

Approval of Consent Agenda

The Consent Agenda consists of: A) Approval of Minutes; Regular meeting on 04/27/2022. B) Approve List of Claims & Payroll paid 04/28/2022 - 05/11/2022. Motion/Second to Approve consent agenda by: Brenteson/Hedstrom. Approved by: Aubol, Brenteson, Hedstrom, and Leslie. None Abstained. None Opposed. Motion Prevailed.

Sheriff's Report

Sherburne County Sergeant Luke McLean reported to the Board 313 calls of service, for the month of April. The department continued its multi-jurisdiction effort to ticket speeding vehicles. The saturation area in April was at the County Road 14/County Road 11 area. A deputy was able to catch a juvenile in the act of defacing the County Road 43 bridge over the Elk River. There have been two reports of empty alcohol containers left at the end of a county road. The area will be patrolled more frequently. The department was busy responding to several calls during the recent hailstorm. Orrock township and the Zimmerman area were greatly affected. A sheriff's cruiser was in Orrock and sustained significant damage. *Full report is included as part of the minutes.*

Open Forum NONE

Regular Business

SP.E.D.E and Motohaven – autocross track and car condo concept informational presentation

Jon Thomson was in attendance to present a concept for an Autocross course and car condo development in the fields adjacent to County Road 14 and US highway 10. Jon informed the board his desire to build the track to give the autocross sport, a permanent location to hold weekend race events. The track could also be used to help new drivers, emergency services personnel, and others to practice and enhance their driving skills, calling it a "zero liability practice area". Currently race organizers book large parking lots like Dakota Technical College's parking lot, to hold weekend races. The track would

be 29 acres in area and the location meets Sherburne County zoning ordinance setbacks of zero houses within 100ft and no more than 10 within ½ mile. Additionally, Jon has car condos planned to encompass the track area. The condos are essentially luxury garages with living quarters. These would be owned by individuals and might be rented out to event attendees. Jon asked if the Board knew when public water and sewer services might become available to the area. Chair Aubol stated it would likely be decades before those services would be delivered to the area. Chair Aubol's one concern was of noise levels. He noted a sprint car racetrack was proposed a number of years ago. This concept was met with strong opposition by the local community. Due to noise and traffic. Jon stated the cars which raced autocross are regulated to noise levels of under 100 decibels and are checked on race day. The board had no other questions about the concept(s) presented and informed Mr. Thomson he should continue to work with Marc Schneider in the County's zoning office, if he chooses to move forward with the concept at this location.

Great River Regional Library 2021 activities review

Jeannette Burkhardt, Library Services Coordinator was present to give the board an overview of happenings at the Great River Regional Library. In 2021 the Big Lake branch's computers were used 8,379 times. There were 53,716 items checked out and a total of 2,317 borrowers of books and other items offered by the library. The summer reading program had 313 attendees and the winter reading program had 96. The Big Lake branch is open the same number of hours but shifted their closing time to accommodate the clients it serves. The branch has a later open time and close time on Tuesdays. The Friends of the Library held a donation event and exceeded their goal amount of \$500. The library partnered with Gina Hugo from the Sherburne County Parks Department and implemented "Story Stroll" at four of the county's parks. The program was well received and will continue in 2022. Parks involved in the program are Prairie Meadows, Bridgeview, Island View, and Oak Savanna. Jeannette approached the City of Big Lake in 2021 for additional funding. The funds were used to purchase display furniture and small sofas for children to sit while reading. Jeannette thanked the board for their continued support of donation toward the rental of the Big Lake branch location.

Fire Station Reroof Change Order No. 1

Supervisor Brenteson informed the Board that during bond execution, the bond company noted that the specifications did not clearly identify the warranty bond length requirement. Layne Otteson, City Engineer reviewed the specifications and agreed the language needed to be revised to fit industry standard of 2-year length on the warranty bond. The following sentence shall be added to page 9, paragraph 17 of the contract. **"The Contractor shall provide a 2-year bond for workmanship warranty."** It was also noted that the 20-year manufacturer's warranty is still required and the manufacturer GAF has been in business for 136 years. The length of bond was confirmed by reviewing contracts from recent roofing projects with the Cities of Monticello, Renville, and Madison. These cities had either 2-year bond or no bond requirement - where they seemed to lean heavily on the manufacturer's warranty. The fire station roofing committee recommended approving the revision of the bond language to include 2-year warranty bond.

Motion/Second to modify the fire station roofing contract page 9 paragraph 17, adding "The Contractor shall provide a 2-year bond for workmanship." by: Brenteson/Leslie. Approved by: Aubol, Brenteson, Hedstrom, and Leslie. None opposed. Motion prevailed.

MATIT Policy and Bonds

Brenda informed the Board the MATIT policy premium will be due on July 1st. She recommends the Board review the policy and bonding currently held. The matter will be placed on a later agenda for discussion.

Roads

Overlays

Supervisor Brenteson noted the latest news is 2022 road construction will begin mid-June. Work is being done to get some of the 2021 remaining work completed at the same time by adding some change orders to the existing contract. The 180th extension is progressing with one of the grantors signing the easement dedication this past Monday. Dean has attempted to contact the Rivercrest Farms HOA president to discuss replacement of failing mailbox posts. He has not had a return call.

Supervisor Updates

Supervisor Leslie informed the Board the granite was laid on the main trail from CSAH 5 to the south parking lot and he added a change order to have granite laid on the path from the regulation ballfield parking lot up to the main CSAH 5 path. The playground will be closed from Monday, May 16 through at least Friday the 20th while the old wood chips are removed and replaced with new tamarack chips. The Eagle Scout Pollinator Project is a go, but no definite timeframe has been given to Norm. There is also an interest to build and install bird houses on park grounds, for another Eagle Badge project. The Scout is looking for ideas of types of bird houses the board might be interested in having on the park grounds. Martin, bluebird, and bat houses were mentioned by supervisors and staff.

Supervisor Brenteson told the board that CMRP group, MNDoT, and Federal Highway department met. The CMRP group discussed how they have been proactively working on steps needed to be considered for a new bridge over the Mississippi River connecting Wright County and Sherburne County.

Treasurer's Business

Treasurer Warneke reviewed the Treasurer's Report and Financial Statements with the Board. Ken pointed the township paid its 2nd quarter advance to the Fire Department, as part of tonight's claims. He anticipates receiving the first 2022 tax settlement in the next 30-45 days. The road budget reflects the catching up being done on trimming and brushing. We fell behind the past couple of years and there has been significant growth in those years. The general fund is in good shape. The town treasury ending balance (less escrows) as of 05/10/2022 was \$1,770,668.50. Escrows totaled \$462,674.46. Total town treasury \$2,233,342.96. *Financial Reports are retained as part of the official Minutes and available in the Clerk's Office.* Motion/Second to approve the Treasurer's report by: Leslie/Hedstrom. Approved by: Aubol, Brenteson, Hedstrom and Leslie. None opposed. Motion Prevailed.

Announcement

- ~ Big Lake Community Food Shelf distribution will be at the town hall on Monday May 16 from 3:30PM – 5:30PM and is open to all community residents.
- ~ Playground and north parking lot will be closed May 16 – 20th for playground maintenance.
- ~ Recycle Day Saturday May 21st 8AM – 1PM at the town maintenance building.
- ~ Lupilin Brewery Anniversary and fundraiser for BLFD & BLPD Saturday May 21st – food trucks will be in their parking lot.

Adjournment

Motion/Second to adjourn the Regular Meeting at 7:00 PM by: Leslie/Hedstrom. All Supervisors present approved. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk

Accepted this 25th day of May 2022, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest:

Brenda Kimberly-Maas, Town Clerk